

East Somerset Federation

Upton Noble Church of England VC Primary School



Admissions Policy

Approved by the Governing Body of
The East Somerset Federation

Susan Spise

Signed:

Date: September 2024

Date for Review: 2025

General Information

Part 1 - General information

1.1 About our School

Upton Noble C of E VC Primary School is a church Voluntary Controlled School serving the village of Upton Noble and the surrounding rural villages of Upton Noble including: Batcombe, Brewham, Witham Friary and Wanstraw. The age-range of children attending the school is 4-11. We work in partnership with other local schools who are members of the Tower Learning Community (TLC).

Our school's vision is to be "A nurturing community of aspirational learners who flourish and grow together, building wisdom, knowledge and skills within a Christian ethos" We do this by the words accord to Matthew 5:16 "Let your light shine" our lights shine." We firmly believe that all children deserve the best education in order that they can make the most of the life opportunities available to them.

Upton Noble C of E VC Primary School federated with Bruton Primary School in April 2013, becoming the East Somerset Federation. Ditcheat Primary School joined the federation on 31st March 2022.

1.2 Contact Details

Upton Noble C of E VC Primary School
Chapel Street
Upton Noble
Shepton Mallet
Somerset BA4 6AU
Tel: 01749 850375

Admissions contact:	www.somerset.gov.uk/admissions
School Office email:	uptonoffice@eastsomersetfederation.co.uk
Executive Headteacher:	Mrs Rachael Bisset
School website:	www.uptonnoble.org.uk
Somerset Local Authority website:	www.somerset.gov.uk/admissions

2.0 School Admissions

If you are interested in applying for a school place for your child, we highly recommend you arrange to visit our school – our school office will be very happy to arrange an appointment for our Executive Headteacher to show you around the school. Somerset County Council is the admissions authority for our school. The school has a Pupil Admission Number (PAN) of 25 in each year group; however, year groups do vary in size depending upon need within the local area. Our school follows the Somerset Fair Access Protocol for admissions.

2.1 Admission to Foundation Stage

If your child is of pre-school age, and registered with a local GP, you will be contacted by the Local Authority Admissions Team a year before your child is due to start school. Pupils start in the Foundation Stage class at the beginning of the academic year in which they have their 5th birthday. Places are allocated and parents are informed of the outcome of applications in April. There is then a period for parents to appeal against any decisions made, should they not be offered a place at the school.

2.2 Admissions to Year 1 to Year 6

Please contact the school directly to find out if there is a place available. Application forms can be obtained from the school office for in-year applications and can also be found using the link on our school website: <https://www.uptonnoble.org.uk/admissions/>. Please arrange an appointment to visit the school prior to applying for a place.

2.3 Further Information on Admissions

Full details on how to apply can be found at: www.somerset.gov.uk/admissions . This site carries lots of up-to-date information for parents with children starting school in Somerset or transferring to a school in Somerset. Their site also provides general information about school admission appeals, class sizes in Somerset and catchments.

You can telephone the Admissions Team on: 0300 123 2224 for advice. Their telephone lines are open between 8.00 am and 6.00 pm on Mondays, Tuesday to Friday 8.30 am to 5.30 pm and closed on Saturdays and Sundays. They can also be contacted by e-mail at: schooladmissions@somerset.gov.uk or you can write to them at the Admissions Team, County Hall, Taunton, Somerset, TA1 4DY.

3.0 Appeals Procedure

Families can appeal decisions using the following link:
<https://www.somerset.gov.uk/children-families-and-education/applying-for-school/appeal-a-school-admissions-decision/>